



Collaborating for Excellence

## Child Specific Staffing Team (CSST) Application Effective January 2026

All information should be received prior to a child/family being scheduled for the Child Specific Staffing Team (CSST) staffing. Incomplete information may delay a child/family from being placed on the schedule.

***A completed packet with supporting documentation must be sent to the CFBHN CSST Facilitator prior to a CSST staffing being scheduled. Upon receipt of the complete packet, the CFBHN CSST facilitator will provide the scheduling information for the next available staffing date.***

The Child Specific Staffing Team is **NOT FOR AN EMERGENCY PLACEMENT**. The Team will read the information provided by the family and assist the family in clarifying what has and has not worked therapeutically. The team may identify resources that are available in the community that have not been tried and would be appropriate and helpful for the family.

The staffing team may be comprised of the following: Florida Medicaid Managed Medical Assistance Plan (MMA) Representative, Central Florida Behavioral Health Network, Inc. or designee, Parent/ Guardian, Child, treating provider, and the parent/guardian invitees such as the Department of Juvenile Justice (DJJ), School Liaison (SEDNET), Family Advocate, or other persons invited by the family.

For families who have Medicaid, the placement for residential services must be authorized by the individual's Florida Managed Medical Assistance (MMA) Plan prior to admission and the MMA plan will determine the length of stay through its utilization management department with each residential service provider. The CSST application must be sent to the MMA Plan. Please contact below helpline for further information and/or assistance on Florida Managed Medical Assistance (MMA) Plans.



**Toll-free Helpline: 1-877-711-3662, TTY/TDD users ONLY calls 1-866-467-4970 or visit [www.flmedicaidmanagedcare.com](http://www.flmedicaidmanagedcare.com). Call Center Hours: Monday-Thursday 8 am - 8 pm; Friday 8 am - 7 pm. If you need Choice Counseling materials in large print, Audio or Braille, call the Helpline.**

The goal of the Child Specific Staffing Team is to have your child placed in the least restrictive setting meeting his/her needs. The Suncoast Region's least restrictive out of home level of care is the Therapeutic Group Home. Non Residential Options are available in Pinellas, Hillsborough, Manatee/Sarasota/Desoto, Lee, Collier, and Polk/Hardee/Highland Counties thru Children's Community Action Teams (CAT).

Children's **Community Action Team (CAT)** is a self-contained multi-disciplinary clinical team. CAT provides comprehensive, intensive community-based treatment to families with youth and young adults, ages 11-21, who are at risk of out-of-home placement due to a mental health or co-occurring disorder and related complex issues for whom traditional services are not adequate. The CAT Team provides family-centered services individualized according to the strengths and needs of the child and family. The team and family work together with a goal of supporting and sustaining the youth or young adult in the most appropriate environment. Services provided and/or coordinated by the team include: Psychiatric (evaluation and medication management), Therapy (individual, group and family) counseling, Case Management, Mentoring, Crisis intervention & 24/7 on-call coverage/support, Educational system advocacy, coordination and tutoring, Legal system advocacy and coordination, Parenting skills/behavior modification, Family support network development, Employment/Vocational services, Life Skills Development, Respite Services.

**The following is a list of Community Action Team (CAT) providers:**

1. **Collier County:** David Lawrence Center (239) 455-8500
2. **Hillsborough County:** Ibis (813) 239-8453
3. **Lee County:** Centerstone (941) 782-4396
4. **Hendry, Glades County:** Centerstone (941) 782-4396
5. **Manatee County:** Centerstone (941) 782-4396
6. **Sarasota, Desoto Counties:** Centerstone (941) 782-4396
7. **Pinellas County:** Eleos (727) 362-4255
8. **Polk, Hardee, and Highland Counties:** Peace River Center (863) 519-0575 x 1105
9. **Pasco:** BayCare (727) 315-8638
10. **Charlotte Co:** Charlotte Behavioral Health (941) 639-8300



## **Medicaid & DCF Residential Options**

- A) **Specialized Therapeutic Group Home (STGH)** is an intensive, community-based, psychiatric, residential treatment service designed for children and adolescents with moderate-to-severe emotional disturbances. STGH is designed for youth who are ready for a step-down from a SIPP or to avoid placement into a SIPP. The goal of a STGH is to enable a youth to self-manage and to continue to work towards resolution of emotional, behavioral, or psychiatric problems. STGH placement is generally 6-9 months.
- B) **Statewide Inpatient Psychiatric Program (SIPP)** is to stabilize a severely emotionally disturbed and/or psychiatrically unstable child in a short period, generally 2-6 months, within a restrictive and highly structured environment. This setting is appropriate only when least restrictive services have been attempted and have been unsuccessful.

### **Children and adolescents meeting any one of the following criteria are not considered appropriate for care in a SIPP:**

1. Less intensive levels of treatment will appropriately meet the needs of the child or adolescent
2. The primary diagnosis is substance abuse, mental retardation, or autism
3. The recipient is not expected to benefit from this level of treatment
4. The presenting problem is not psychiatric in nature and will not respond to psychiatric treatment
5. The youth has a history of long standing violations of the rights and property of others
6. A pattern of socially directed disruptive behavior (e.g. Gang involvement) is the primary presenting problem or remaining problem after any psychiatric issue has stabilized
7. Recipients cannot be admitted to a SIPP if they have Medicare coverage, reside in a nursing facility or ICF/DD, or have an eligibility period that is only retroactive or are eligible as medically needy
8. Lack of Medical Clearance from a physician for admission

**Families who are receiving Social Security Income benefits:** Please see the reporting procedures for SSI about change in residence with your child entering residential treatment. SSI requires notification about change in residence which may cause possible repayment of any funds received if notification to SSI office is not received.



## Children's Targeted Case Management Agencies by County

All children should be receiving **Targeted Case Management (TCM)** services prior to and throughout their residential program.

### Collier County

#### **David Lawrence Center**

6075 Bathey Lane  
Naples, FL 34116  
Phone 239.354.1477  
Fax 239-643.7278  
ATTN: Karen Buckner, LCSW  
[KARENB@dlcmhc.com](mailto:KARENB@dlcmhc.com)

### Charlotte & DeSoto Counties

#### **Charlotte Behavioral Health Care**

1700 Education Ave.  
Punta Gorda, FL 33950  
Phone: 941.875.5258  
Fax 941.575.5109  
ATTN: Sandra Prince  
[SPPrince@cbhcfi.org](mailto:SPPrince@cbhcfi.org)

### Manatee County

#### **Centerstone**

371 Sixth Ave. West  
Bradenton, FL 34205  
Phone 941.782.4236  
Fax 941.782.4112  
ATTN: Gemma Clayson and/or  
Charles Whitfield  
[Gemma.Clayson@centerstone.org](mailto:Gemma.Clayson@centerstone.org)  
[Charles.whitfield@centerstone.org](mailto:Charles.whitfield@centerstone.org)

### Hillsborough County

#### **CFBHN**

719 US 301 South  
Tampa, FL 33619  
Phone 813.740.4811  
Fax 813.740.4877  
ATTN: CMH  
[cmh@cfbhn.org](mailto:cmh@cfbhn.org)

### Lee County

#### **SalusCare Inc.**

2789 Ortiz Ave  
Fort Myers, FL 33905  
Phone: 239.322.1561  
Fax: 239.425.1524  
Mobile: 239.560.5276  
ATTN: Jennifer Files  
[JFiles@SalusCareFlorida.org](mailto:JFiles@SalusCareFlorida.org)

### Pinellas County

#### **Directions for Living**

8550 Ulmerton Rd. Suite 145 Ave.  
Largo, FL 33771  
Phone 727.524.4464 ext.1943  
Fax: 727.507.4006  
ATTN: Carolee Binette  
[Cbinette@directionsforliving.org](mailto:Cbinette@directionsforliving.org)

### Polk, Hardee, Highland County

#### **Peace River Center**

P.O. Box 1559  
Bartow, FL 33831-1559  
Phone 863.519.0575 ext.7300  
Fax 863.733.4497  
ATTN: Ashley Chapman  
[Ashley.Chapman@peacrivercenter.org](mailto:Ashley.Chapman@peacrivercenter.org)

### Pasco County

#### **BayCare Behavioral Health**

Phone 727.315.8862  
ATTN: Teri Turza  
[Therese.turza@baycare.org](mailto:Therese.turza@baycare.org)



## Suncoast Region's Children's Mental Health Community Providers

### Charlotte & DeSoto Counties

Charlotte Behavioral Health Care	Main Office	(941) 639-8300
	Crisis Unit	(941) 575-0222

### Collier County

David Lawrence Center	Main Office	(239) 595-8479
-----------------------	-------------	----------------

### Hillsborough County

CFBHN (Staffings Only)	Main Office	(813) 740-4811
Caring Community Counseling	Main Office	(727) 367-2273
Success 4 Kids & Families	Main Office	(813) 871-7412
Children's Home Society	Main Office	(407) 896-2323
Chrysalis Health	Main Office	(352) 415-5893

### Lee County

SalusCare	Main Office	(239) 322.1561
Charlotte Behavioral Health Care	Main Office	(941) 639-8300

### Manatee County

Centerstone	Main Office	(941) 782-423
-------------	-------------	---------------

### Pinellas County

Camelot Community Care	Main Office	(813) 635-9765
Caring Community Counseling	Pinellas Office	(727) 367-2273
Chrysalis Health	Pinellas Office	(727) 231-4885
Directions for Living	Main Office	(727) 547-4566
Eleos	Main Office	(727) 362-4225
Sequel Care of Florida	Main Office	(727) 547-0607
Suncoast Center for Community Mental Health	Main Office	(727) 327-7656
Family Enrichment Services	Main Office	(727) 657-7761



## Suncoast Region's Children's Mental Health Community Providers Continued

### Pasco County

BayCare Behavioral Health	Main Office	(727) 315-8862
Caring Community Counseling	Pasco Office	(727) 367-2273
Chrysalis Health	Pasco Office	(352) 205-4788
Sequel Care of Florida	Main Office	(727) 422-8431

### Sarasota County

First Step of Sarasota	Main Office	(941) 331-2530
------------------------	-------------	----------------

### Polk, Highlands & Hardee Counties

Chrysalis Health	Polk Office	(863) 216-5636
Peace River Center	Main Office	(863) 519-0575
Tri-County Human Services	Main Office	(863) 452-0106
BayCare Behavioral Health	Main Office	(863) 293-1121



## Child Specific Staffing Team (CSST) Checklist

Child's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ County of Residence: \_\_\_\_\_

It is **highly recommended** that all of these items and supporting documentation be in the “complete packet” before submitting to the CSST Facilitator to prevent delay in the process.

If any of these items do not apply to your child, please indicate this with N/A for not applicable.

The following items **MUST** be submitted to the CSST facilitator to proceed with a residential referral.

A Psychiatric or Psychological Evaluation with recommendation for Statewide Inpatient Psychiatric Program or Group Home level of care within the last year completed by a licensed psychologist or psychiatrist that must include:

- The child has an emotional disturbance as defined in Section 394.492(5), F.S., or a serious emotional disturbance as defined in Section 394.492(6), F.S.;
- The emotional disturbance or serious emotional disturbance requires treatment in a residential treatment center; please specify Statewide Inpatient Psychiatric Program for Medicaid funded/eligible children or Residential Treatment Center for Non-Medicaid funded children or Specialized Therapeutic Group Care,
- All available treatment that is less restrictive than residential treatment has been considered or is unavailable;
- The treatment provided in the residential treatment center is reasonably likely to resolve the child's presenting problems as identified by the licensed psychologist or psychiatrist;
- The treatment facility is qualified by staff, program and equipment to give the care and treatment required by the child's condition, age, and cognitive ability;
- The child is under the age of 18; and
- The nature, purpose and expected length of the treatment Stay has been explained to the child and the child's parent or guardian.

A letter completed by the licensed psychologist or psychiatrist stating need for Statewide Inpatient Psychiatric Program or Specialized Therapeutic Group Home level of care based on above criteria. The letter must be written within 90 days of application submission, include the criteria stated above, and how that level of care will benefit the child.



- Previous Clinical Service Records**
  - Outpatient mental health treatment service records, Baker Act records (i.e., admission reports, evaluations, discharge summaries), Residential & Inpatient Admissions, Partial Hospitalizations, or any other relevant treatment service records
  
- Completed Children Specific Staffing Team (CSST) Application with release of information forms completed**
  
- School Records**
  - Recent report cards, IEP, Section 504 Plan, and recent IQ Score with supported documentation, etc.
  
- Copy of Birth Certificate and Social Security Card**
  
- Immunization Record**
  
- Medical Stability Clearance**
  - Please include **physical exam form** within last 90 days and any **medical records** that would be pertinent to treatment
  
- Dental Clearance**
  - Please include last dental service records within the past 6 months or supporting documentation
  
- DJJ JJIS History Form (If Applicable)**
  - JPO Name \_\_\_\_\_ Phone # \_\_\_\_\_
  
- Identification of a Targeted Case Manager (TCM) in Parent/Guardian County**
  - TCM Agency: \_\_\_\_\_
  - TCM Name \_\_\_\_\_ Phone # \_\_\_\_\_
  - Adoption Related Specialist: \_\_\_\_\_



## Pre-Admission Medical Questionnaire for SIPP Admission

Name of Client: \_\_\_\_\_ DOB: \_\_\_/\_\_\_/\_\_\_

Date of last Physical Check-Up: \_\_\_\_\_ Date of Last Dental Check-Up: \_\_\_\_\_

1. Has the child had a medical illness or injury since the last check up:

Yes  No

If yes, please explain:

---

2. Has the child visited a doctor other than his/her primary care provider in the last two years or was the child referred to a specialist even if an appt was never made?

Yes  No

If yes, please explain:

---

3. Has a physical ever denied/restricted the child's participation in sports or activities for any heart problems?

Yes  No

If yes, please explain:

---

4. Does the child have any active medical condition or chronic illness? This can include but not limit asthma, seizures, high blood pressure, HIV, Hepatitis B or C, sickle cell, heart disease, diabetes, etc.

Yes  No

If yes, please explain:

---

5. Does the child cough, sneeze, wheeze, or have trouble breathing during or after physical activity?

Yes  No

If yes, please explain:

---

6. Has the child ever been diagnosed with a developmental disorder/ learning disability/ Autism?

Yes  No

If yes, please explain:

---

7. Was the child ever involved in a car accident that resulted in injuries?

Yes  No

If yes, please explain:

---



8. Has the child ever has a head injury, concussion, lost consciousness or memory?

Yes  No

If yes, please explain:

---

9. Has the child suffered any broken or fractured bone(s) or dislocated any joint(s)?

Yes  No

If yes, please explain:

---

10. Does the child use any special protective/corrective equipment or medical devices such as glasses, knee/neck brace, shunt, and retainer on the teeth or hearing aid?

Yes  No

If yes, please explain:

---

11. If female, is pregnancy suspected or confirmed?

Yes  No

Due date (if known): \_\_\_\_\_

12. Is Depo Provera injections used for birth control?

Yes  No

If yes, date of the last injection: \_\_\_\_\_

13. Is the child currently taking any prescription or any non-prescription (over-the-counter) medications?

Yes  No

If yes, list all medications that the child is taking at this time, including vitamins:

---

---

---

---

\_\_\_\_\_  
Name of Person completing this Form (Print)

\_\_\_\_\_  
Relation to Client

\_\_\_\_\_  
Signature of Person completing this form

\_\_\_\_\_  
Phone Number



**Child Specific Staffing Team (CSST) Application**

Child's Name: \_\_\_\_\_ DOB: \_\_\_/\_\_\_/\_\_\_ Age: \_\_\_\_\_

Parent/Legal Guardian: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Full Address: \_\_\_\_\_

Sex: \_\_\_\_\_ Race: \_\_\_\_\_ Ethnicity: \_\_\_\_\_ Does the child have Medicaid? \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

Name of Florida Medicaid Managed Medical Assistance Program Plan (MMA):  
\_\_\_\_\_

Medicaid Plan/Number: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Current Placement of Child:  Parent/Guardian home  Juvenile Detention Center

Crisis Stabilization Unit  Residential Placement  Shelter

Is the child adopted? \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

1. If yes, what is the adoption agency? \_\_\_\_\_

2. If yes, on what date did the adoption occur? \_\_\_\_\_ State? \_\_\_\_\_

3. Since the adoption, have you received support and or services from an "Adoption's Preservation Worker"? \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

4. If yes, please provide the contact information:  
\_\_\_\_\_

5. Are you receiving an adoption subsidy? \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

6. If yes, please list amount: \_\_\_\_\_

7. Is the child receiving social security benefits? \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

8. If yes, please list amount: \_\_\_\_\_

9. Are you receiving any other financial support from any agency, government entity, or other party on behalf of the adoption? \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

10. Do you have other adopted children in your home? If so, please describe the age, date of adoption, and financial support provided.  
\_\_\_\_\_  
\_\_\_\_\_



School: \_\_\_\_\_ Grade: \_\_\_\_\_

Current school classification: \_\_\_\_\_ Full scale IQ: \_\_\_\_\_

Diagnosing Clinician/Credentials: \_\_\_\_\_ Date of Dx: \_\_\_\_\_

**Current Diagnosis**

**Current Medications/Dosage /Frequency**

Axis I: \_\_\_\_\_

Axis II: \_\_\_\_\_

Axis III: \_\_\_\_\_

Axis IV: \_\_\_\_\_

Axis V: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Is the child involved in Targeted Case Management at this time? \_\_\_\_Yes \_\_\_\_No

1. If yes, please provide the name of the TCM agency:

Past and current treatment provided (check all applicable):  Targeted Case Management

Outpatient Counseling  Medication Management  TBOS (in-home therapy)

Community Action Team  DJJ  Substance Abuse Treatment

Crisis Stabilization (\_\_\_\_# of CSU admissions)

Presenting problems of concern:

Doctor and/or Clinician's recommendations:

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Case Manager/Therapist Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**Child Specific Staffing Team (CSST) Case Summary**

Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Child's strengths:

---

---

Significant history (i.e. abuse, neglect, exposure to domestic violence, substance abuse, etc.):

---

---

Current services involved:

---

---

Medical issues/over the counter medications used regularly:

---

---

Placements out of home (i.e. residential placement, crisis stabilization admissions):

---

---

Behavioral symptoms (actions of the child):

---

---

Family issues/supports:

---

---

What parents/guardians are requesting:

---

---



Legal involvement (Dept. of Juvenile Justice and/or Dept. of Children & Families):

Has your child had ANY involvement with the criminal justice system? \_\_\_\_ Yes \_\_\_\_ No

a. If yes, please list the date, charge, and disposition:

\_\_\_\_\_  
b. Please provide the juvenile probation officer's name and contact information:  
\_\_\_\_\_

\*Before packets are disseminated to providers, parents/guardians must contact the DJJ and obtain a copy of the DJJ JJIS form. This form can be obtained from your child's juvenile probation officer or local detention facility.

**Residential program of choice:** \*please reference pages 21-22 for available programs\*

SIPP: 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

STGH: 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

Is the staffing being waived? \_\_\_\_ Yes \_\_\_\_ No

a. If yes, please indicate reason:

\_\_\_\_\_  
\_\_\_\_\_

Signature of person completing summary: \_\_\_\_\_

Relationship to child: \_\_\_\_\_

Date: \_\_\_\_\_

Email: \_\_\_\_\_



### Parent/Legal Guardian Authorization for the Release of Information

Name of Child: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

I (We) hereby authorize \_\_\_\_\_ to release a copy of the information  
(Agency name)

**Specified below:**

- School records  Department of Juvenile records
- Medical/Dental History (physical and lab work)  Records of intervention
- Psychiatric/Psychosocial evaluations and information  Clinical records
- Hospital/Psychiatric records  Neurological evaluations
- Other(s): \_\_\_\_\_

To the Agency & the members of the Child Specific Staffing Team checked below:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> <a href="#">Pasco County:</a><br>ATTN: Teri Turza<br><u>BayCare Behavioral Health</u><br>Phone: (727) 315-8862<br>Fax: (727) 834-3969 | <input type="checkbox"/> <a href="#">Sarasota County:</a><br>ATTN: Erica Barker<br><u>First Step of Sarasota</u><br>Phone: (941) 331-2530<br>Fax: (833) 375-4144             | <input type="checkbox"/> <a href="#">Charlotte and DeSoto County:</a><br>ATTN: Sandra Prince<br><u>Charlotte Behavioral Health Care</u><br>Phone: (941) 875-5258<br>Fax: (941) 639-6831     |
| <input type="checkbox"/> <a href="#">Hillsborough County:</a><br>ATTN: CMH<br><u>CFBHN</u><br>Phone: (813) 740-4811<br>Fax: (813) 740-4821                     | <input type="checkbox"/> <a href="#">Lee County:</a><br>ATTN: Jennifer Files<br><u>SalusCare Inc.</u><br>Phone: (239) 322-1561<br>Fax: (239) 425-1524                        | <input type="checkbox"/> <a href="#">Collier County:</a><br>ATTN: Karen Buckner<br><u>David Lawrence Center</u><br>Phone: (239) 595-8479<br>Fax: (239) 643-7278                             |
| <input type="checkbox"/> <a href="#">Manatee County:</a><br>ATTN: Gemma Clayton<br><u>Centerstone</u><br>Phone: (941) 782-4203<br>Fax: (941) 782-4112          | <input type="checkbox"/> <a href="#">Pinellas County:</a><br>ATTN: Carolee Binette<br><u>Directions for Living</u><br>Phone: (727) 547-4566 ext. 4411<br>FAX: (727) 547-4599 | <input type="checkbox"/> <a href="#">Hardee, Highland, and Polk County:</a><br>ATTN: Ashley Chapman<br><u>Peace River Center</u><br>Phone: (863) 519-0575, ext. 7300<br>Fax: (863) 733-4491 |
| <input type="checkbox"/> Other _____   |  | <input type="checkbox"/> <a href="#">Winter Haven Hospital</a><br>ATTN: Maureen McIntire<br>Phone: (863) 293-1121   |

**FOR THE PURPOSE OF:** Determination of the most appropriate community services and/or residential treatment for the above child and for the approval of funding for recommended treatment. I understand that the information obtained will become part of the application for the referral of the above-named child to CSST. If the committee determines that the child is appropriate for a referral to a residential treatment facility and/or community services, I understand that the complete application and packet of records will be forwarded by Central Florida Behavioral Health Inc. to any/all facilities recommended by the committee for consideration for that program.

This release is valid for one (1) year from the date of consent. I understand that consent may be revoked through written request at any time. I have read, or have had verbally explained to me, the above authorization and fully understand it. I hereby, release Central Florida Behavioral Health Inc. and CSST from any liability that may arise as a result of the use of the information contained in the records released.

Signature of Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Relationship to Child: \_\_\_\_\_

Signature of Witness: \_\_\_\_\_ Date: \_\_\_\_\_



**Parent/Legal Guardian Authorization for the Release of Information to Florida Managed Medical Assistance Program (MMA) for Children with Medicaid**

Name of Child: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

I (We) hereby authorize **Central Florida Behavioral Health Network, Inc.** to release a copy of the information

**Specified below:**

- School records  Department of Juvenile records
- Medical/Dental History (physical and lab work)  Records of intervention
- Psychiatric/Psychosocial evaluations and information  Clinical records
- Hospital/Psychiatric records  Neurological evaluations
- Other(s): \_\_\_\_\_

To: Florida Medicaid Managed Medical Assistance (MMA) Plan checked below:

- Simply Healthcare  Sunshine Health  Magellan  Humana  Beacon  Molina
- Aetna Better Health  United Healthcare  Prestige  CMS  Centene  WellCare
- Staywell  Cenpatico

**FOR THE PURPOSE OF:** Determination of the most appropriate community services and/or residential treatment for the above child and the approval of funding for recommended treatment.

I understand that the information obtained will become part of the application for the referral of the above-named child to CSST. If the committee determines that the child is appropriate for a referral to a residential treatment facility and/or community services, I understand that the complete application and packet of records will be forwarded by the Central Florida Behavioral Health Inc. to any/all facilities recommended by the committee for consideration for that program.

This release is valid for one (1) year from the date of consent. I understand that consent may be revoked through written request at any time. I have read or had the above authorization verbally explained to me and fully understand it. I hereby release Central Florida Behavioral Health Network Inc. and CSST from any liability that may arise as a result of the use of the information contained in the records released.

Signature of Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Relationship to Child: \_\_\_\_\_

Signature of Witness: \_\_\_\_\_ Date: \_\_\_\_\_



**Parent/Legal Guardian General Authorization for the Release of Information**

Name of Child: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

I (We) hereby authorize **Central Florida Behavioral Health Network, Inc.** to release a copy of the information  
(Agency Name)

**Specified below:**

- School Records  Department of Juvenile
- Medical/Dental History (physical and lab work)  Records of intervention
- Psychiatric/Psychosocial evaluations and information  Clinical Records
- Hospital/Psychiatric records  Neurological evaluations
- Other(s): \_\_\_\_\_

TO: Name of Individual and relationship to Parent/Legal Guardian below:

\_\_\_\_\_

**FOR THE PURPOSE OF:** Determination of the most appropriate community services and/or residential treatment for the above child. This release is valid for one (1) year from the date of consent. I understand that consent may be revoked through written request at any time. I have read, or have had verbally explained to me, the above authorization and fully understand it. I hereby, release Central Florida Behavioral Health Network Inc. and CSST from any liability that may arise as a result of the use of the information contained in the records released.

Signature of Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Relationship to Child: \_\_\_\_\_

Signature of Witness: \_\_\_\_\_ Date: \_\_\_\_\_



### Statement of Dental Stability

Child's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Social Security #: \_\_\_\_\_

I, \_\_\_\_\_, have examined the above child and determined that he or she is currently in good physical health with no acute or chronic dental conditions requiring extensive dental treatment. The need for dental care, other than routine, is not anticipated.

\_\_\_\_\_  
Dentist's Signature

\_\_\_\_\_  
Date

**\* Please attach a copy of the dental records that have been completed within the last 6 months\*  
\*\*\* Only needed for SIPP Services \*\*\***



## Statement of Medical Stability

Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Social Security #: \_\_\_\_\_

I, \_\_\_\_\_, have examined the above child and have determined that he or she is currently in good physical health with no acute or chronic conditions requiring extensive medical treatment, and the need for medical care, other than routine, is not anticipated.

\_\_\_\_\_  
Physician's Signature

\_\_\_\_\_  
Date

**\*Please include last physical exam and any documents that have been completed in the past 90 days. This document cannot be over 12 months/1 year old. \***

**\*\*\* Only needed for SIPP Services \*\*\***



**Consent to Release Confidential Information**

I, hereby, give my permission to the **Central Florida Behavioral Health Network, Inc.** to release a copy of the documents presented to the Children’s Specific Staffing Team to the agency(ies) recommended by the team for consideration of placement in mental health or substance abuse treatment programs for:

Name of Child: \_\_\_\_\_

Child’s Date of Birth: \_\_\_\_\_

I, hereby, release the facility(ies) from any liability, which may arise as a result of the use of the information contained in the records released.

\_\_\_\_\_  
**Name of Parent/Guardian**

\_\_\_\_\_  
**Signature of Parent/Guardian**

\_\_\_\_\_  
**Telephone #**

\_\_\_\_\_  
**Date Signed**

**Witness:**

\_\_\_\_\_

**CFBHN Representative:**

\_\_\_\_\_

**TO RECEIVING AGENCY (IES):  
PROHIBITION OF REDISCLOSURE: THIS INFORMATION HAS BEEN DISCLOSED TO YOU FROM RECORDS FOR WHICH CONFIDENTIALITY IS PROTECTED. ANY FURTHER REDISCLOSURE IS STRICTLY PROHIBITED UNLESS THE CLIENT/GUARDIAN PROVIDES SPECIFIC WRITTEN CONSENT FOR THE SUBSEQUENT DISCLOSURE OF THIS INFORMATION.**



## Statewide Inpatient Psychiatric Program (SIPP) Contact Information

### **BayCare SIPP (Pasco County)**

Contact: Megan Holmes and/or Tarrah Clemence

Email: [Megan.Holmes@baycare.org](mailto:Megan.Holmes@baycare.org)

[Tarrah.Clemence@baycare.org](mailto:Tarrah.Clemence@baycare.org)

8132 King Hellie Blvd

New Port Richey, FL 34653

727-834-3965

- Ages 11-17
- 6th-grade level and above

### **Palm Shores Behavioral Health Center**

(Manatee County)

Email: [bradentonrtreferrals@uhsinc.com](mailto:bradentonrtreferrals@uhsinc.com)

1324 37<sup>th</sup> Ave E

Bradenton, FL 34210

941-782-1752

- Ages 11-17
- 6th-grade level and above

### **Sandy Pines (Palm Beach County)**

Email: [sandypinesreferrals@uhsinc.com](mailto:sandypinesreferrals@uhsinc.com)

11301 S.E. Tequesta Terrace

Tequesta, FL 33469

561-744-0211

- Sexual behavior/trauma issues
- Spanish-speaking program
- Has a separate unit for children under 12 years old

### **Devereux (Orange County)**

Contact: Kellianne Bayless

Email: [Referral@devereux.org](mailto:Referral@devereux.org)

6147 Christian Way

Orlando, FL 32808

321-775-6422 ext. 176422

### **Gulf Coast (Okaloosa County)**

Contact: Terry Abbott

[Terry.abbott@uhsinc.com](mailto:Terry.abbott@uhsinc.com)

1015 Mar Walt Dr.

Ft. Walton Beach, Fl. 32547

850-624-2400

- Ages 12-17
- **GIRLS ONLY**

### **Palm Point Behavioral Health**

(Brevard County)

Email: [Palmpointintake@uhsinc.com](mailto:Palmpointintake@uhsinc.com)

2355 Truman Scarborough Way

Titusville, FL 32796

321-603-6550

### **Florida Palms Academy (Broward County)**

Contact: Michelle Thomas

Email: [mthomas@floridapalmsacademy.com](mailto:mthomas@floridapalmsacademy.com)

5925 McKinley Street

Hollywood, FL 33021

954-963-0991

- Trauma Resolution Focused Treatment
- Ages 6 to 14
- K-8th grade only

### **Daniel Memorial (Duval County)**

Contact: Sa'Mona Mitchell and/or Jessica Tanner

Email: [smitchell@danielkids.org](mailto:smitchell@danielkids.org)

[jtanner@danielkids.org](mailto:jtanner@danielkids.org)

3725 Belfort Road

Jacksonville, FL 32216

904-296-1055 ext. 2371

- Ages 8-17
- Sexual Reactive Unit

### **Citrus Health Network (Broward County)**

Email: [SIPPreferrals@citrushealth.com](mailto:SIPPreferrals@citrushealth.com)

8450 South Palm Drive

Pembroke Pines, FL 33025

954-342-0355

- Ages 13-17
- 1 Pregnant youth at a time

### **Suncoast Behavioral Health Center**

(Manatee County)

Email: [bradentonrtreferrals@uhsinc.com](mailto:bradentonrtreferrals@uhsinc.com)

4480 51st Street West

Bradenton, FL 34210

941-251-5000 ext. 302

- Ages 12-17
- 6th-grade level and above
- **GIRLS ONLY**

### **Brooksville Youth Academy**

(Hernando County)

Email: [Referrals@youthopportunity.com](mailto:Referrals@youthopportunity.com)

201 Culbreath Road

Brooksville, FL 34602

352-504-8911

- Ages 13-17
- **BOYS ONLY**



## Specialized Therapeutic Group Home (STGH) Contact Information

### Devereux

(Orange County)

Contact: Central Referral Unit (CRU)

Email: [Referral@devereux.org](mailto:Referral@devereux.org)

1-800-338-3738, press 1, ext. 77130

1850 South Deleon Ave, Titusville, FL 32780

407-374-1950

- **BOYS ONLY**
- \*only takes CW kids

### St Augustine Youth Services

(Saint John's County)

Contact: Kristin Beil or Leslie Snyder

Email: [Placement@sayskids.org](mailto:Placement@sayskids.org)

St. Augustine Youth Services

201 Simone Way,

St. Augustine, FL 32086

(904) 829-1770

- **BOYS ONLY**

### Residing Hope/FUMCH

(Volusia County)

Contact: Yolaine Cotel Email:

[Yolaine.Cotel@fumch.org](mailto:Yolaine.Cotel@fumch.org) or

[placements@residinghope.org](mailto:placements@residinghope.org)

51 Children's Way

Enterprise, FL 32725

386-668-4774 ext. 2304

- **GIRLS ONLY**

### Life Stream/Turning Point

(Lake County)

Contact: Tanya Wilder

Email: [TWilder@lsbc.net](mailto:TWilder@lsbc.net) or

[OTPR@LSBC.net](mailto:OTPR@LSBC.net)

19812 East 5<sup>th</sup> Street

Umatilla, FL 32784

352-657.9157

- **GIRLS ONLY**
- in-person pre-admission screening required

