

**Network Service Provider (NSP) Risk Assessment**

***Policy***

It is the policy of Central Florida Behavioral Health Network, Inc. (CFBHN) to complete an annual risk assessment for each Network Service Provider (NSP) funded within a given fiscal year.

***Purpose***

The purpose of this policy is to outline the criteria utilized in the development of the annual NSP Risk Assessment and to define its use.

***Procedure***

1. The Provider Risk Assessment is developed on an annual basis by the Continuous Quality Improvement (CQI) department. It is created at the start of each fiscal year, and submitted to DCF by July 31<sup>st</sup>, as required by contract.
2. The Risk Assessment utilizes the following criteria to assess NSP risk:
  - A. Funding provided to the organization by CFBHN in the new fiscal year, including:
    - 1) The amount of funding that the organization is contracted to receive; and
    - 2) New programs awarded to the organization.
  - B. Organizational factors, including accreditation status, changes in leadership that occurred within the previous 12 months, the types of CFBHN-funded programs offered, and the loss of any programs (voluntary or involuntary) over the past year.
  - C. Quality improvement history, including most recent monitoring results, the presence of any significant data concerns or issues that persist across consecutive fiscal years, and/or corrective actions issued by other CFBHN departments.
  - D. Financial risk, assessed by reviewing results of the organization’s most recent independent audit and CFBHN financial reviews.
3. For each NSP, point values are assigned to each of the criteria included on the assessment. Results are calculated by totaling the points assigned to the distinct sections of the tool. NSPs are rank-ordered, from the highest number of points to the lowest. The mean and standard deviation of the scores is computed and each NSP is classified as presenting with above, or below, average risk.
4. Risk Assessment results are taken into consideration as the monitoring schedule for the coming year is developed. Organizations that are assessed at higher level of risk may be monitored earlier in the year, slated for additional follow-up, or may require a more intensive review in areas that prove to be problematic.

<p><b>Network Service Provider Risk Assessment</b></p> <p>Approval:  Alan Davidson, President/Chief Executive Officer</p>	<p>Date Issued: <u>06/05/2006</u></p> <p>Last Revision: <u>02/03/2022</u></p> <p>Review Date: <u>07/31/2024</u></p>
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