

Network Service Provider (NSP) Staffing Requirements

Policy

It is the policy of Central Florida Behavioral Health Network, Inc. (CFBHN) to ensure that all Network Service Providers (NSPs) comply with staffing requirements established the Department of Children and Families (DCF) and/or other program funders.

Purpose

The purpose of this policy is to establish guidelines to ensure NSPs are aware of, and maintain, staffing levels in compliance with applicable rules, statutes, and licensing requirements.

Procedure

1. Subcontractors must comply with all applicable, rules, statues, DCF Guidance Documents, requirements, and standards related to professional staff qualifications and background screening.
2. In the delivery of services and programs for which DCF and/or other funders have established staffing requirements, providers must adhere to those guidelines. This includes, but is not limited to, specifications related to education level, professional certification or licensure and field experience.
3. As a best practice, the verification of staff education, professional certification, and licensure must be obtained through third-party sourcing.
4. Subcontractors are expected to engage in recruitment efforts to maintain, to the extent possible, a staff with the ethnic and racial composition of the individuals receiving program services.
5. CFBHN monitors compliance on staffing requirements as a component of the annual review conducted by the Continuous Quality Improvement (CQI) team.

<p style="text-align: center;">Network Service Provider (NSP) Staffing Requirements</p> <p>Approval:  Linda McKinnon, President/Chief Executive Officer</p>	<p>Date Issued: <u>11/01/2002</u></p> <p>Last Revision: <u>10/29/2020</u></p> <p>Review Date: <u>10/29/2020</u></p>
---	---