

CENTRAL FLORIDA BEHAVIORAL HEALTH NETWORK
Board of Directors' Meeting Minutes
October 22, 2021 Meeting

Members: Clara Reynolds, Chair
Brena Slater, Vice-Chair
Dr. Ayesha Johnson, Secretary
Craig Latimer, Treasurer
Dr. Jerome Jordan
Deputy Stephanie Krager
Guy Blanchette
J. Scott Eller
Josh Dillinger
Nancy Hamilton
Nathan L. Scott
Ray Fischer
Ray Gadd, Past Chair
Robert C. Rihn
Stacey Cook
Tracey Kaly

Members Absent: Kathleen Peters
Pastor Douglas Walker
Terri Cassidy
Thomas Stormanns
Victoria Scanlon

Board of Directors' Attorney: John Bakas

CFBHN Staff: Alan Davidson
Carrie Hartes
Julie Patel
Larry Allen
LaTasha Cohen
Laura Gross
Mary Wynhoff

CFBHN Guests: Barbara Daire, Suncoast
Jane Roseboro, Centerstone
Joe Rutherford, Gracepoint
Melissa Leslie, DCF
Patricia Overway, DCF

1. TOPIC: Call to Order/Introductions/Announcements
• FAME October Newsletter

2. TOPIC: Consent Items (Routine Business/Committee Recommendations)
Discussion & Decisions: The Board approved:
• June 2021 – July 2021 Financials

The August 27, 2021 Board of Directors Minutes were not approved. It was requested that the wording relating to what the law states about the requirement to not having providers on the board under the Executive Committee report be reviewed for accuracy. The board attorney will review that section of the minutes and they'll be presented at the December meeting for approval.

3. TOPIC: Action Items (Items Requiring Presentation, Public Comment & Discussion Prior to Action)

**Discussion
& Decisions:**

Conflict of Interest Letters - Baycare, CASL, CBHC, Crisis Center of TB, DF Collier, Directions, TCHS

Baycare Contracts – FACT/State Hospital Stepdown Transition Vouchering Agreement, QG002, QG002-21, SAMHV, SAMHVA

Community Assisted & Supported Living Contracts – QG041, QG041-21, RH041 R, CASLV

Charlotte Behavioral Health Care Contracts – QG006, QG006-21

Crisis Center of Tampa Bay Contracts – QG008, QG008-21

Drug Free Collier Contracts – CG064, CG064-21

Directions for Living Contracts – Transition Vouchering Agreement, QG011, QG011-21

Tri-County Human Services Contracts – QG050 Amendment 9, QG050, Transition Vouchering Agreement

The network service providers above, participate on the board, have a contract with the network and were required to prepare & sign a Conflict of Interest letter stating that they did receive a contract with CFBHN and bare no conflict of interest. Each of these letters were reviewed for approval, a motion made to approve, with 2/3 majority vote needed for approval. Each provider whose letter is being voted on, will have to recuse themselves by muting and not participate in the vote.

Each letter was individually voted on by means of a motion being made to approve each consent letter and each motion was passed with at least 2/3 majority vote.

Behavioral Health Fee

A recommendation was made to the Executive Committee to not take a Behavioral Health fee for FY21-22 due to ongoing issues with FASAMS and the potential to the scorecard. A motion was made to accept the recommendation and the motion passed.

Open Discussion:

Q: How many times since its inception has the Behavioral Health Fee been waived?

A: It's been waived for that past few years due to reduced funding and the continued issues with FASAMS.

Q: What is the Behavioral Health Fee?

A: Julie explained providers are required to earn their entire contract & a piece of their funding (about \$400K), considered as sort of a "tax", is held back for them and then based on their scorecard measures, they'll get those funds back to use for their agency as they wish.

CAT Team Funding Proposal

CFBHN was awarded \$1.5M in additional recurring funding for the Community Action Teams (CAT) that is usually targeted for a specific provider or geographical area but it is not targeted for either this fiscal year. The Equity policy was reviewed and this funding cannot be split up using equity.

At the recommendation of staff member Rob Tabor, the network's C12/C20 Community Manager who oversees the CAT Teams, to award Baycare and Peace River \$750K each for an additional CAT Team due to their waitlists. Currently Baycare and Peace River each have a CAT Team.

There was no further discussion. A Motion was made to accept the recommendation for both Baycare and Peace River to receive the funds. Both motions passed.

4. TOPIC: Information Items:

**Discussion
& Decisions:**

CEO Report – Larry Allen

DCF began a new initiative with C13 & C6, both Pinellas and Pasco, called Pathways to Success to improve the processes in the child welfare system by collaborating with the network, CBC's and, other NSPs.

The needs assessment is done every 3 years and will be due in October 2022. Any legislative asks and/or items in the annual enhancement plan must be identified in the needs assessment. All the ME's are working together on conducting the needs assessment. The MEs have agreed to hire a single entity to help create a needs assessment that looks the same across the state and uses the same methodology.

Any legislative asks will be included in the network's Enhancement Plan includes increased funding to assist NSP's in meeting the needs of additional funding due to increased salaries. This is critical in an effort to attract and retain staff which has been challenging for CFBHN, providers, as well as many other industries.

Increasing the budget about 10%, approximately \$22M, to offset the needed salary increases is what the network is going to be proposing. The 10% was determined after receiving feedback via a survey sent to the NSP's and looking at the provider's fiscal reports. Information is still being gathered and that percentage & dollar amount could increase.

5. TOPIC: **Committee Reports**

Executive Committee:

The committee met today. Chair advised that the NSPs who sit on the board were required to prepare a Conflict of Interest Letter on their agency letterhead that states they did enter into a contract with CFBHN and that due to perceived conflict of interest, they will not be able to vote on anything that could impact their contract. The NSPs whose letter was being presented was asked to recuse themselves by turning off their sound but leaving the video on for the Chair to give them a thumbs to turn their volume back on and return to participate in the voting on the other NSPs consent letters. The motion was read for each letter, open discussion offered, and a vote taken on each in which 2/3 vote was needed for approval by the board. The votes were tallied by members using the hand feature in teams chat. The motion passed on all with no further discussions.

Governance Committee:

By-laws to be presented in December for approval

Finance Committee:

Present in Consent Items

Diversity Committee:

The committee is in a transitional phase due to staff and/or board member changes.

The committee has been charged with deciding how to spend the gifted \$35K from the Foundation for a Healthy St. Pete. The funds were earmarked for furthering the network's efforts towards equity & inclusion. However, there are no actual specifics to it so it was determined it would be in the network's best interest to hire an outside consultant for an assessment done for the network. The goal is to create a strategic plan that includes working with staff, training & education which would be used as a model to pass on to the provider community.

Quality Improvement:

The Recovery Oriented Monitoring's (ROM) are currently being held. There will be a training presentation at the Dec. 17, 2021 meeting.

The QI Board Committee voted to:

Reviewing & re-evaluating the Scorecard measures:

- Two are specifically tied to the new Community Person Served Satisfaction Survey, formerly the Consumer Satisfaction Survey, and will need to be changed to match the new survey.
- A couple data-related measures that have been marked as N/A will need to be replaced with valid measures to use with FASAMS.
- More weighted values are being looked at based on the size of & funding for an agency and the current number of measures for the provider.
- Critical vs non-critical will be more clearly defined as well as reviewing the relevance of all the scorecard measures.

It was voted on to create a sub-committee and anyone interested should reach out to Carrie Hartes and they will be added to the Scorecard distribution list.

IS Strategic Committee:

The main focus continues to be getting FASAMS implemented across the network and overcoming the many changes and issues arise. NSP's are submit to either the testing or production environments and there's been a lot of issues. CFBHN has a weekly TA (Technical Assistance) meeting on Wednesdays from 1pm to 3pm o

address the issues. NSP's are encouraged to participate in the meeting to share how they have resolved issues and to brainstorm.

The state has different versions for data submissions and V.14 is about to be submitted. Submissions were being made in V.13 through Pamphlet 155-2 and once submissions are made in V.14, they can no longer be made in V.13.

Additional funds are available through the end of the fiscal year relating to administrative services so another review will be done to ensure security measures are in place.

An outward facing dashboard on the website will be developed in conjunction with the Board QI Committee. Once the Scorecard is re-evaluated, it'll need to be determined how to report that to the community. Individuals on the IT Committee will have the opportunity to be on the Scorecard sub-committee to provide input.

Legislative Committee:
Scheduled for 10.29.21

6. TOPIC: Regional Council Reports

Circuit 6 Pasco:

Held an informal meeting in October. The November meeting was moved to 11/19 because of the holiday. They plan to discuss the new CFBHN board membership & the next steps moving forward.

Baycare applied for the Criminal Justice Reinvestment grant which was originally denied due to their score being just below the approval level. There was some reconsideration and additional funding so they now will be awarded grant funding once they provide additional responses to questions with low scores. They plan to use the funds for the Pasco Jail Re-entry program and will need to provide feedback for a couple areas that had the lower scores.

They also applied for the SAMSA Community Engagement Grant and was awarded \$3M over two years. \$1.5M each year for immediate community-based intake & access to services for their mental health & addictions population and also for the Pasco Sheriff Office criminal justice system.

Circuit 6 Pinellas:

No RC meeting but they did have a Behavioral Health System of Care meeting. Suncoast has contracted through The Wellness Connection with MTM, a national consultant, to complete an assessment done to apply for the CCBHC in Pinellas.

A lot of community data is shared at the Behavioral Health System of Care meetings. The data shows many of the individuals coming through their system are coming through outpatient services which is how they want the system to work.

Circuit 10:

Met and discussed the contracts, obtaining federal funding for housing, and waiting for additional COVID related funding. Winter Haven hospital, Peace River and, Tri-County continue to show active care coordination participation. The Children's Service Council in Highlands County are working on a grant to continue pediatric psychiatric services in that county.

The community is being asked to share their thoughts on individuals who might be a good candidate for the CFBHN Board. One prospect has declined and Bob is waiting on responses from two other individuals.

Bob identified two different sections in law and read part of a section relating to providers of substance abuse and mental health services being required to be on a Managing Entity's board. This topic was moved to the open agenda segment as it doesn't relate specifically to the C10 report.

Circuit 12:

Jane Roseboro with Centerstone was nominated as the Chair for C12 RC and at the time did not have a report.

Circuit 13:

Met on Tues., 10/19. Asha Terminello, ACTS CEO was voted in as the new C13 Chair.

Larry Allen provided a brief update. They discussed SRT, collaborations with the county & RC, especially in relation to opioids, and MAT services.

Circuit 20:

They met earlier in October and Stacey Cook was voted in as the new Chair. They discussed having to look for a new non-NSP who could become a board member. Each of the RC members were asked to identify two potential candidates and after a soft outreach, provide their information to Rob Tabor, CFBHN C12/C20 Community Manager.

It was also decided they would meet monthly to allow for some time to find an appropriate candidate who can represent the circuit on the CFBHN Board.

The David Lawrence Center is working with local law enforcement on some innovative programs to serve individuals more quickly.

7. TOPIC: Open Agenda / Public Comment

Stacey asked what exactly the vote on the NSPs Conflict of Interest letters means moving forward with the new board membership of having no NSPs on the board. It was clarified that it did not change anything to the NSPs contracts or moving forward with removing contracted providers from the board. The forms had to be done as a process to align with the language of the new statute

Bob Rihn brought up some concerns relating to another statute in the state statutes, 394.9082(4)(C) that states a ME “must” have some NSPs who provide Substance Abuse & Mental Health services, on their board of directors.

John Bakas, board attorney explained that both laws do exist but when there is a statutory conflict, the most recent statute would supersede an older but still existing law. This was discussed by the board as a whole, at the August meeting, and it was voted to remove NSPs on the board to avoid any conflict of interest to satisfy the new legislation.

It was reiterated that NSPs are encouraged to join committees, still attend board meetings, and nominate candidates, such as lead agencies or NSP who do not have a contract with the ME, who can appropriately represent the providers. The vetting process for any such NSP, as with any other candidate, would be done by the executive committee. They would still need to be identified as not having a conflict of interest due to such things as their relationship with another NSP that is contracted with the network, and any foreseeable personal, professional, or monetary benefits.

It was recommended that as the by-laws are re-written to make sure that each of the specific regional areas are represented when choosing new board members. The Chair fully agreed as this does meet the spirit of what’s been talked about in moving forward and having the RC’s try to nominate an appropriate candidate.

The next meeting is scheduled for December 17, 2021.

8. TOPIC: Adjournment

The meeting was adjourned at 11:16a.m.

Approval

The minutes of this meeting were approved at the Board of Directors’ meeting. A signed copy of the minutes may be requested in writing to: Dr. Ayesha Johnson, Secretary - CFBHN Board of Directors via email to lgross@cfbhn.org, via fax to 813-740-4821 or via written request.

Dr. Ayesha Johnson, Secretary
CFBHN Board of Directors

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Respectfully submitted by _____ - Dr. Ayesha Johnson, Secretary