

## Invitation to Negotiate (ITN) Electronic Health Record (EHR) System Addendum 3

ITN#: 171802EHR

The following highlighted items are hereby amended to read:

Pages 5-6, Section 2.5

Activity	Date	Time	Location
Posting of <del>Response Scores and List of</del> Top Vendors	No Later Than <del>03/14/2018</del> TBD 03/23/2018	5:00 PM	CFBHN's Competitive Procurement Advertisements website: <a href="https://www.cfbhn.org/contracting-procurement/">https://www.cfbhn.org/contracting-procurement/</a>
Demonstrations by Top Vendors	<del>03/21/2018,</del> additional time TBD TBD 04/02 – 04/04/2018	All Day	CFBHN 719 South US Highway 301 Tampa, FL 33619
Posting of Demonstration Scores and Notice of Intent to Award the Contract	No Later Than <del>03/23/2018</del> TBD 04/06/2018	5:00 PM	CFBHN 719 South US Highway 301 Tampa, FL 33619
72-Hour Protest Period	<del>03/23/2018 to</del> <del>03/28/2018</del> TBD 04/06 – 04/11/2018	5:00 PM	N/A
Anticipated Posting of Intended Contract Award	<del>03/29/2018</del> TBD 04/12/2018	5:00 PM	CFBHN's Competitive Procurement Advertisements website: <a href="https://www.cfbhn.org/contracting-procurement/">https://www.cfbhn.org/contracting-procurement/</a>
Anticipated Negotiation Period	<del>04/02/2018 to</del> <del>04/06/2018</del> TBD	TBD	CFBHN 719 South US Highway 301 Tampa, FL 33619
Anticipated Effective Date of Contract	<del>04/20/2018</del> TBD	N/A	N/A
Anticipated Delivery of System to CFBHN	05/01/2018	N/A	N/A
<p>*All vendors are hereby notified that the meetings noted with an asterisk above (*) are public meetings open to the public as provided in Chapter 119, Florida Statutes, and may be electronically recorded by any member of the audience. Although the public is invited, no comments or questions will be taken from vendors or other members of the public (except for the Vendor Solicitation Conference, in which comments and questions will be taken from vendors).</p> <p>All times in the Schedule of Activities are local times for the Eastern Time Zone. All dates and times are subject to change as needed.</p>			

### Evaluation Guide, Page 46, Section 3

Proposals received will be evaluated for meeting the Mandatory Criteria. All items on **Appendix XII** (Minimum Qualifications) must be answered affirmatively in order to be considered for evaluation.

Each proposal will be scored on the overall costs (100%). Each cost proposal will be ranked overall in order of least to most expensive. ~~Scores will be assigned to each vendor based on the weighted ranking. Weighting system will be based on the number of applicants.~~

### Evaluation Guide, Page 46, Section 4

The scoresheets for the live demonstrations found on the following pages are hereby added.

Vendor Name:			
Criteria:		<b>System Demonstration (25 points max)</b>	
Description:		Item Score:	
Vendor was able to easily demonstrate the Clinical functionality (from Admission to Discharge) of the application (5 points)			
Vendor was able to easily demonstrate the Financial functionality of the application (5 points)			
Vendor was able to easily demonstrate the Billing functionality and of the application (5 points)			
Vendor was able to easily demonstrate the Administrative functionality of the application (5 points)			
Navigation was user friendly (5 points)			
Rating:		Notes:	
Vendor did an <b>excellent</b> job demonstrating the task.	<b>5 Points Excellent</b>		
Vendor did a <b>fair</b> job demonstrating the task.	<b>3 Points Fair</b>		
Vendor did a <b>poor</b> job demonstrating the task.	<b>1 Point Poor</b>		
Vendor <b>did not</b> demonstrate the task.	<b>0 Points Omitted</b>		
Evaluator's Total Score:		Evaluator's Initials:	



Vendor Name:			
Section:	2	Criteria:	Florida State Reporting (20 points max)
Description:			Item Score:
Vendor was able to easily demonstrate generation of all required Mental Health Files (5 points)			
Vendor was able to easily demonstrate generation of all required Substance Abuse Files (5 points)			
Vendor was able to easily demonstrate edit validation that is consistent with Pamphlet 155-2 prior to generating Files (5 points)			
Navigation was user friendly (5 points)			
Rating:		Notes:	
Vendor did an <b>excellent</b> job demonstrating the task.	<b>5 Points Excellent</b>		
Vendor did a <b>fair</b> job demonstrating the task.	<b>3 Points Fair</b>		
Vendor did a <b>poor</b> job demonstrating the task.	<b>1 Point Poor</b>		
Vendor <b>did not</b> demonstrate the task.	<b>0 Points Omitted</b>		
Evaluator's Total Score:			Evaluator's Initials:



Vendor Name:			
Section:	3	Criteria:	Form Development (15 points max)
Description:			Item Score:
Vendor was able to easily demonstrate modifying an existing form within the software application (5 points)			
Vendor was able to easily demonstrate creation of a new form and new fields within the software application (5 points)			
Form development can be handled through CFBHN IT staff without assistance from Vendor (5 points)			
Rating:		Notes:	
Vendor did an <b>excellent</b> job demonstrating the task.	<b>5 Points Excellent</b>		
Vendor did a <b>fair</b> job demonstrating the task.	<b>3 Points Fair</b>		
Vendor did a <b>poor</b> job demonstrating the task.	<b>1 Point Poor</b>		
Vendor <b>did not</b> demonstrate the task.	<b>0 Points Omitted</b>		
Evaluator's Total Score:			Evaluator's Initials:



Vendor Name:			
Section:	4	Criteria:	Reports (15 points max)
Description:			Item Score:
Vendor was able to easily demonstrate all canned reports within the software application (5 points)			
Vendor was able to easily demonstrate modification of reports (5 points)			
Vendor was able to easily demonstrate the creation of reports and integrate within the software application (5 points)			
Rating:		Notes:	
Vendor did an <b>excellent</b> job demonstrating the task.	<b>5 Points Excellent</b>		
Vendor did a <b>fair</b> job demonstrating the task.	<b>3 Points Fair</b>		
Vendor did a <b>poor</b> job demonstrating the task.	<b>1 Point Poor</b>		
Vendor <b>did not</b> demonstrate the task.	<b>0 Points Omitted</b>		
Evaluator's Total Score:			Evaluator's Initials: